＜Article／Practical Case Study／Research Note＞

Template for Journal of Research into IB Education

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〔Keywords：International　Education，International Baccalaureate, Globalization，Assessment，Curriculum〕

**1．Title Page**

**(1) Title Part**

 Title part consist of title, author, and affiliation．Use capital letter for author’s last name.

**(2) Body Part**

 Body part starts from 5 keywords at the beginning. See example above.

 Font is the Century. Character size is 10.

**2．Font of Heading**

 Headings can be either chapters, sections and subsections. All headings should be font 11, Gothic, bold.

**(1) Heading of Chapter**s

 Headings of the chapters are left-justified other than ‘References’, which must be centered. Headings of the chapters other than ‘Introduction’ and ‘Conclusion’ shall be numbered in Arabic numerals.

**(2) Heading of Sections and Subsections**

 Headings of Sections and Subsections should be numbered in subsequently sectioned Arabic numerals.

Example of Heading

Chapter 2．’Title of the Chapter’

 Section 2.1 ‘Title of the Section’

 Subsection 2.1.1 ’Title of the Subsection’

**3．Notes, References and Acknowledgements**

 Notes, References and Acknowledgements come after the body.

 References in the body are indicated by placing author name, publication year in parentheses for example, "... (Eriguchi, 2014; Fukuda, 2015)", "Sagara, Iwasaki (2007) ...", "(Eriguchi *et al*.,2016)".

**(1) Notes**

 Keep footnotes to a minimum.

**(2) References**

List References is in alphabetical order of the author's name. Do not number. For reference system, please see the References of this template.

**(3) Acknowledgements**

 Acknowledgments are listed at the end of the paper. However, acknowledgments are not attached at submission. Please insert after the decision of acceptance.

**4．Figures and tables**

 When submitting the manuscript, the figures, tables and charts should be indicated in the manuscript and should also be submitted separately from the manuscript in a different word document.

 The figures and tables should be numbered. Titles of figures shall be at the bottom and titles of tables shall be at the top.

 Please provide one line between the main text and figures or tables to clarify the distinction.

**5．Description**

 Please use Arabic numerals.

 Abbreviations could be used only if it’s commonly used.

**References**

（Examples）

＜In the case of book＞

Barkley, E. F. (2010). *Student engagement techniques: A handbook for college professors*. San Francisco, CA: Jossey-Bass.

＜In the case of a specific chapter of the book＞

Entwistle, N., McCune, V., & Walker, P. (2010). Conceptions, styles, and approaches within higher education: Analytic abstractions and everyday experience. In R. J. Sternberg, & L. F. Zhang (Eds.), *Perspectives on thinking, learning, and cognitive styles* (pp.103-136). New York: Routledge.

＜In the case of journal manuscripts＞

Barr, R. B., & Tagg, J. (1995). From teaching to learning: A new paradigm for undergraduate education. *Change*, *27(*6), 12-25.

Japanese references should be romanized. The title should be in Italic. Please indicate the language of the literature at the end in parentheses.

Ex. Kawaguchi, J. (2015). Maldives no Inclusive Kyoiku Seisaku Dounyu Katei ni okeru Ichikousatsu (in Japanese). K youiku Kenkyu, 57, 183-188. https://doi.org/10.34577/00003428

（川口 純 (2015). 「モルディブのインクルーシブ教育政策導入過程における一考察」,『教育研究』, 第57号 , 183-188. https://doi.org/10.34577/00003428）

Reference should be listed after the text. Please follow the APA (The American Psychological Association) 7th Edition citation style.