＜Research Paper／Case Study paper／Research Note＞

Template for Journal of Research into IB Education

Taro Kokusai・△△ △△

（□□university）

〔Keywords：International Education，International Baccalaureate, Globalization，Assessment，Curriculum〕

1．Title Page

 Title Page consists of two parts.

(1) Title Part

 Title part is single column (title, author, affiliation)．

(2) Body Part

 Body part is double column with 5-7 keywords at the beginning. See above example.

 Font is the Century. Character size is 10.

2．Font of Heading

 Headings can be either chapters, sections and sub-sections. All headings use Gothic font.

(1) Heading of Chapters

 Headings of the chapters are left-justified other than References. Headings of the chapters other than Introduction and Conclusion shall be numbered in Arabic numerals.

(2) Heading of Sections and Sub-sections

 Headings of Sections and Sub-sections shall be numbered in Arabic numerals and brackets.

3．Notes, References and Acknowledgements

 Notes, References and Acknowledgements come after the body.

 References in the body are indicated by placing author name, publication year in parentheses for example, "... (Eriguchi, 2014; Fukuda, 2015)", "Sagara, Iwasaki (2007) ...", "(Eriguchi *et al*.,2016)".

(1) Notes

 Keep footnotes to a minimum.

(2) References

List References is in alphabetical order of the author's name. Do not number. For reference system, please see the References of this template.

(3) Acknowledgements

 Acknowledgments are listed at the end of the paper. However, acknowledgments are not attached at submission. Please insert after the decision of acceptance.

4．Figures and tables

 Charts shall be placed on the same page as the text to quote them first. Show insert location of them in the body. But group together at the end of the paper.

 The width of the figures and tables shall be in single-column or double-column.

 The figures and tables shall be added the serial number. Titles of figures shall be at the bottom and titles of tables shall be at the top.

 Please provide a space of one line Between the main text and figures or tables to clarify the distinction.

5．Description

 Please use Arabic numerals.

 Abbreviations could be used only if it’s commonly used.

References

（Examples）

＜In the case of book＞

Barkley, E. F. (2010). *Student engagement techniques: A handbook for college professors*. San Francisco, CA: Jossey-Bass.

＜In the case of a specific chapter of the book＞

Entwistle, N., McCune, V., & Walker, P. (2010). Conceptions, styles, and approaches within higher education: Analytic abstractions and everyday experience. In R. J. Sternberg, & L. F. Zhang (Eds.), *Perspectives on thinking, learning, and cognitive styles* (pp.103-136). New York: Routledge.

＜In the case of journal articles＞

Barr, R. B., & Tagg, J. (1995). From teaching to learning: A new paradigm for undergraduate education. *Change*, *27(*6), 12-25.